



Commonwealth Child Safe Framework – Annual Statement of Compliance

Commitment to child safety

The National Capital Authority (NCA) has zero tolerance for child abuse and is committed to providing an environment where children and young people are safe and feel safe. The NCA complies with the Commonwealth Child Safe Framework.

Interactions with children

The NCA manages and provides education programs at the National Capital Exhibition, Blundells Cottage, the National Carillon, Anzac Parade, Reconciliation Place and other sites within the National Triangle in Canberra. The NCA is committed to the safety and wellbeing of all children and young people who visit these sites or take part in an NCA program.

Staff and volunteers understand the important and specific role they play individually and collectively to ensure that the wellbeing and safety of all children and young people taking part in programs provided by the NCA.

Child safety risk assessment

The NCA has adopted and implemented the National Principles for Child Safe Organisations and has conducted a recent child safety risk assessment including reviewing relevant strategies to manage identified risks. Child related programs and events are risk assessed at planning and implementation stages. The NCA's overarching risk rating is low.

Activities/initiatives to demonstrate compliance

In relation to programs for schools and/or families, the NCA:

- Follows applicable requirements set by the ACT and Commonwealth Governments regarding Child Safety, notably the Commonwealth Child Safety Framework.
- Ensures all staff and volunteers who present programs to school groups and/or families have undertaken criminal history record checks as part of their initial employment check and hold current ACT *Working with Vulnerable People* cards.
- Ensures all staff and volunteers have their *Working with Vulnerable People* card available for inspection. If their card cannot be produced, the staff member or volunteer will not be permitted to conduct tours, learning programs or family activities.
- Ensures an up-to-date register is kept of all *Working with Vulnerable People* cards held by staff and volunteers, which is checked on a regular basis by the Exhibition and Visitor Services Coordinator and Volunteer Coordinator.

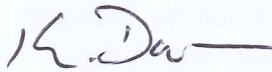
- More broadly, the NCA collaborates and consults with national cultural institutions who also run child related programs to share learnings for better practice.

NCA personnel are required to adhere to the APS Values and Code of Conduct, as well as provide excellent service with regard to visitor experience, safety and wellbeing.

Planned activities/initiatives to improve compliance

In continued support for the Child Safe Framework, over the next 12 months the NCA will:

- Review and update its child safety policy, and
- Run an internal communications initiative, educating teams to consider if a project should utilise the Child Safety third party model clauses provided by the Department of Finance's 'Clausebank' in relevant contracts, procurement activities and other written arrangements.



Karen Doran
Chief Executive

30 October 2024