



Australian Government
National Capital Authority

NATIONAL CAPITAL AUTHORITY

Authority Meeting A2018/4

20 August 2018

Public Record

*I endorse this Public Record of the
Authority meeting held on 20 August 2018*

A handwritten signature in blue ink, appearing to read 'Terry Weber', written over a dotted line.

Mr Terry Weber, Chair of the National Capital Authority

This document is a public record of the National Capital Authority meeting held on 20 August 2018. As some matters discussed are personal, privileged and/or confidential, this record follows but does not represent the formal minutes of the meeting.

Administration and Governance

The following Authority members were present at the meeting: Mr Terry Weber (Chair), Ms Chris Faulks, Mr Glenn Keys, Mr Dennis Richardson and Ms Sally Barnes (Chief Executive).

This was the Authority's fourth meeting for 2018.

The Authority attended to the standard administrative and governance processes for the meeting including disclosing and managing conflicts of interest, finalising previous meeting minutes and reviewing the status of action items from earlier meetings.

Work Health and Safety Report

The Authority noted the update on Work Health and Safety set out in the report, including on work in train on the WHS procedural framework. The Authority endorsed the overarching Framework Policy and Guidance and looked forward to the NCA advancing planned work in this area. The Authority also noted the preliminary WHS Incident Report and again looked forward to finalising and embedding the new WHS incident reporting arrangements.

Accountable Authority Transition

The Authority noted that the accountable authority transition project had been successfully completed and arrangements are now in place for ongoing operation of the Authority as the accountable authority for the NCA.

Decision

The Authority endorsed for signature by the Chair a revised NCA Audit Committee Charter reflecting the appointment of Ms Faulks to the NCA Audit Committee.

Planning and Performance

The Authority received and discussed key aspects of a draft NCA Strategic Financial Plan.

Decision

The Authority endorsed the NCA Strategic Financial Plan.

The Authority received and considered the draft NCA Corporate Plan for 2018-19 to 2021-22. Authority members provided some comments and suggestions for its finalisation.

Decision

The Authority endorsed the NCA Corporate Plan for 2018-19 to 2021-22 for finalisation out of session.

Risk Management

The Authority received and considered a paper on the NCA's risk management arrangements. The Authority offered some comments on the strategic risks identified from earlier discussions, including at the strategic planning day, and looked forward to future discussions on this issue.

Governance and Compliance Report

The Authority received and noted the paper on NCA governance and compliance matters, including an updated NCA Privacy Policy and Public Interest Disclosure Procedures.

Human Resources (HR) Report

The Authority received and discussed the HR report presented, focussing on aspects of the NCA's interim results from 2018 APS Employee Census.

Finance Report

The Authority received and noted the presented report on the NCA's 2017-18 financial position and a related audit matter, and a planned approach on procurement for built assets and infrastructure maintenance services

Forward Agenda

The Authority noted the forward agenda for meetings to be held over the next year.

Compliance and Assurance Report – Scrivener Dam

The Authority discussed the presented report going over the contractual and oversight arrangements, and emergency procedures and exercise.

The Authority endorsed the annual review of the Scrivener Dam: Dam Safety Management Plan (v8.0), agreed that Members attend the Dam Safety Liabilities and Corporate Governance course and noted the Dam Emergency Response Procedures.

Presentation – City and Gateway

The Authority received a presentation on the City and Gateway Draft Urban Design Framework from officers from the ACT Government. The Authority also received a prepared paper for this item including the draft consultation report on the Framework. The Authority thanked the officers for their presentation and Authority staff for their contribution to the joint work on the Framework. The Authority discussed some of the key issues raised in the presented material and stressed the importance of design quality in developments along this corridor. The Authority asked for a site visit to inform future consideration of proposed developments.

Decision

The Authority agreed that the NCA prepare bring forward a a paper on the policy issues to be resolved before a possible draft Amendment to the National Capital Plan and draft Development Control Plan for areas north of Dickson, for consideration at the Authority's November 2018 meeting.

Presentation – Old Parliament House Masterplan – Museum of Australian Democracy

The Authority received a presentation on a Masterplan for future development of the Old Parliament House precinct from officers from the Museum of Australian Democracy (MoAD). The Authority noted the accompanying paper prepared by NCA officers on the Masterplan.

The Authority discussed various aspects of the proposal, noting it is relatively early in the process. The Authority thanked MoAD officers for a thoughtful and well-considered presentation, and wished them well in advancing their proposal.

Presentation – Australian National University (ANU) Master Plan

The Authority received a presentation on the ANU's Master Plan by officers from the ANU and the ARUP Group (ANU contractor for the Acton Campus Master Plan project). The Authority noted the accompanying paper prepared by NCA officers on the ANU Master Plan and NCA-related matters.

The Authority thanked ANU officers and others for their stimulating presentation and welcomed further updates as appropriate.

Presentation – Australian War Memorial

The Authority received a presentation on the Australian War Memorial's development plans by officers from the Australian War Memorial and engaged contractors. The Authority noted the background paper prepared by NCA staff on the proposed AWM expansion and its implications for the NCA.

The Authority thanked AWM officers for the detailed and inspiring presentation. The Authority discussed aspects of the plans and wished the proponents all the best in the bringing the development plans to fruition.

Chief Executive Report

The Authority received a detailed report from the Chief Executive covering a range of strategic matters that have commenced or progressed since the previous Authority meeting. The Authority noted the report and discussed current proposals and possible longer-term developments in the National Triangle, following on from the presentations and discussions earlier in the meeting.

Diplomatic Land

The Authority received and discussed a comprehensive report on the status of diplomatic land in Canberra. The Authority noted the current shortage in appropriate diplomatic land, reflecting continuing demand for sites against the current static supply. The Authority noted the status of discussions with the ACT Government regarding potential future diplomatic sites and possible land exchanges.

Light Rail Stage 2 – including JSCNCET Inquiry

After reviewing the context and chronology of the ACT Government's current Light Rail Stage 2 proposal, the Authority examined and discussed in some detail the key components of the current proposal, along with a concluding assessment and position, using all publicly available material, in the absence of a specific, detailed proposal by the ACT Government.

The Authority noted its concern regarding the range of issues discussed, including the current proposal's impact on heritage, trees and traffic.

The Authority reviewed proposed members for an independent expert reference group to assist the NCA in the Light Rail Stage 2 proposal.

Decision

The Authority asked for a paper to be prepared and provided to ACT Government and the Chair of the Joint Standing Committee on the National Capital and External Territories which articulates the NCA's position on the current Light Rail Stage 2 proposal.

The Authority agreed to expedite the formation of a panel of independent experts to provide advice on Light Rail Stage 2.

Media and Communications Report

The Authority received and noted the media and communications report.

Public Enquiries

The Authority received and discussed a paper which provided information about the NCA's public-facing enquiries and feedback.

Works Approval Report

The Authority received and noted the Works Approval Report.

Strategic Planning Report

The Authority received and thanked NCA officers for the report, which sets out longer-term developments involving the NCA, for the Authority's information.

Governance and Compliance – NCA Biosecurity Status Report

The Authority received and noted the presented report.

Major Projects Committee Report

The Authority noted the report, which sets out the status of key projects in progress.

Other business

The Authority noted its next meetings were now scheduled for 2 November and 17 December 2018.

