

# Lake Burley Griffin Mooring Guidelines

---

*Version 1.0 May 2018*



The National Capital Authority approves, issues, and manages moorings in Lake Burley Griffin in accordance with the Lakes Ordinance 1976.



## **Contents**

1.0	Introduction .....	2
2.0	Purpose .....	2
3.0	How to Apply for a Mooring Permit.....	2
4.0	Mooring Permit Renewals .....	2
5.0	Fees and Charges .....	2
6.0	Mooring Locations .....	3
7.0	Mooring Permit Conditions.....	5
8.0	Mooring Apparatus Requirements and Correct Use .....	5
9.0	Mooring Inspections and Maintenance .....	5
10.0	Information to be Provided to the NCA.....	6
11.0	Removal of Vessels from the Lake .....	6

## 1.0 Introduction

The National Capital Authority (the NCA) manages Lake Burley Griffin (the Lake) on behalf of the Commonwealth in accordance with the *Lakes Ordinance 1976*.

The NCA administers the management and maintenance of the Lake and its foreshore areas, as well as the assets and structures within the Lake.

Under the *Ordinance*, the NCA may issue permits which allows the mooring of vessels on the Lake (Section 25). Permits may be granted for a twelve month period.

## 2.0 Purpose

The Lake Burley Griffin Mooring Guidelines (the Guidelines) outline the procedures and requirement of mooring permits for Lake Burley Griffin, including.

- the conditions which apply to mooring permits;
- application requirements;
- renewal of permits;
- responsibilities of the mooring owners;
- the powers of the NCA;
- the requirement for insurance; and
- inspections and maintenance of the moorings.

Failure to comply with these Guidelines may result in mooring permits being cancelled and owners being instructed to remove any vessel off the Lake at the owner's cost.

## 3.0 How to Apply for a Mooring Permit

Persons wishing to apply for a mooring permit or requesting further information may do so by contacting the Lake and Dam Team of the National Capital Authority. (Email [lakeburleygriffin@nca.gov.au](mailto:lakeburleygriffin@nca.gov.au) or call the office on 6271 2888)

Applications are submitted via email to [lakeburleygriffin@nca.gov.au](mailto:lakeburleygriffin@nca.gov.au). The 2018-2019 Mooring Permit Application is provided as **Attachment A**. All approved permits are subject to the conditions and requirements of these Guidelines.

## 4.0 Mooring Permit Renewals

All current mooring permits will expire at 30 June each year. Those persons who have a mooring permit at this time will be invited to apply for a renewed mooring permit, provided these permit holders have satisfactorily complied with the conditions and requirements of these Guidelines. Current contact details of mooring permit owners are required for this reason. All renewal applications will be considered by the Lake Delegate for approval.

## 5.0 Fees and Charges

Mooring permit holders are required to pay an annual inspection fee for the inspection of the mooring and its fixtures. The cost of this inspection fee will be advised by 28 February each year and

is payable before 1 May. The inspection of the mooring and its fixtures will be completed before the renewal of permits at the end of June each year.

## 6.0 Mooring Locations

Mooring permits can be issued for three locations within Lake Burley Griffin. These are Orana Bay, Yarralumla Bay and Lotus Bay. The NCA's preference is to issue permits for Orana Bay.



Maps of these three bays are below.

### Lotus Bay

Lotus Bay is a busy launching zone for yachts and other recreational craft. The activities of the Canberra Yacht Club, Sailability and the MV Southern Cross make this a busy area, restricting the available space at this location.



## Yarralumla Bay

Yarralumla Bay is a busy recreational hub with limited space and has moorings for the YMCA Sailing Club and AFP Water Police.



## Orana Bay

Situated in the south of Tarcoola Reach, Orana Bay provides a location which causes the least disruption to recreational users in the area.





## 7.0 Mooring Permit Conditions

All vessel moorings granted under section 25 of the *Ordinance* shall be subject to the conditions as outlined on the Mooring Permit Application. These conditions include:

- Mooring owners are fully responsible for the mooring and the vessels attached to those moorings;
- Mooring owners are to provide evidence that the vessel is covered by adequate third party property insurance;
- Mooring owners are fully responsible for any damage caused by their vessel;
- Mooring inspection fees are payable annually and all repairs and maintenance required will be undertaken at the cost of the mooring owner;
- Mooring permits are valid for no more than 12 months;
- Mooring owners are to provide the NCA with current contact details and details of the vessel attached to the mooring;
- Moorings shall not be vacant (i.e: the specified vessel not at the mooring) for a period longer than four months during the permit period; and
- Mooring permits are not transferable.

The full Mooring Permit Conditions are set out on the Mooring Permit Application at **Attachment A**.

## 8.0 Mooring Apparatus Requirements and Correct Use

Each mooring must be installed by an NCA approved contractor, using a vessel which has the appropriate AMSA certifications and NCA boat permits and sufficient current insurances.

Moorings must be installed and maintained to ensure that they are capable of holding the vessel for which it has been installed under extreme adverse weather conditions which may be expected for Lake Burley Griffin.

Each mooring is to be identified with a single yellow buoy which has the mooring number clearly marked. This buoy will be supplied by the NCA and remains the property of the NCA.

While a vessel is placed on its mooring the vessel is not to be directly linked to the buoy. The vessel is to be linked directly to the chain on which the buoy is attached using the shackle at the top of the buoy.

## 9.0 Mooring Inspections and Maintenance

Approved moorings will be inspected annually by an NCA approved contractor. Moorings will be inspected to ensure:

1. The weight of the anchor is sufficient for the vessel;
2. The fixture from the anchor is in sound condition;
3. The chain from the anchor to the mooring buoy is in sound condition;
4. All swivels and shackles are in sound condition;
5. There is sufficient length in the chain for the vessel; and
6. Mooring buoys are sound and correctly numbered.

The annual mooring fee directly covers the cost for this inspection. Payment must be paid through direct credit to the NCA. Invoices will be issued to permit holders via email by 28 February of each year, with payment due by 1 May. Inspections will be undertaken before 30 June.

A report of the inspection will be provided to the owner detailing any repairs required. All repairs are the responsibility of the mooring permit owner. Subject to the urgency of the required repairs, the NCA may instruct the owner of the mooring to remove any vessel which may be currently on that mooring until the required repairs are completed. The NCA will advise if an emergency mooring is available for this purpose. If the required repairs are not undertaken by an agreed date, the NCA may cancel the mooring permit and the mooring holder will be instructed to remove the vessel from the Lake.

All costs incurred for the rectification of any fixtures to make sound, will be borne by the owner of the mooring.

## **10.0 Information to be Provided to the NCA**

The NCA requires up to date information about the owners of mooring and the vessels to be attached to those moorings. This information may be provided to the AFP Water Police or to the Lake Burley Griffin General Maintenance Contractor should the NCA deem it necessary. The AFP Water Police and the Lake Burley Griffin General Lake Maintenance contractor will treat all personal information as confidential and shall only use it for the purpose it was provided.

Upon request, Mooring Permit holders are to provide to the NCA a copy of the current Certificate of Currency, providing evidence that the vessel is adequately insured against third party property damage.

If any information regarding the mooring, vessel or the owner contact details need to be updated, email the information to [lakeburleygriffin@nca.gov.au](mailto:lakeburleygriffin@nca.gov.au) . You will receive a confirmation that your details have been updated.

## **11.0 Removal of Vessels from the Lake**

Section 30 of the *Ordinance* provides the NCA or the Water Police with such powers to instruct a boat to be removed or to have a boat removed from the Lake.

Section 30 states that:

- if a Police Officer or inspector appointed by the Minister is of the opinion that a boat should be removed from the Lake, that direction may be given to the owner to do so;
- if the Police Officer or Inspector is unable to give direction to the owner, or the owner fails to comply, the Police Officer or Inspector is permitted to move or remove the boat from the Lake at the owners cost; and
- the Police and NCA are not liable for any damage that maybe caused during the moving or removal of the boat.

In accordance with the Authority Accountable Instruction (AAI) 10, the NCA has the power to have abandoned vessels removed and disposed of if unable to contact or locate the owner of a vessel and is believed to be abandoned. AAI 10 states that:

- property not claimed by its owner within three months may be disposed of if all reasonable attempts have been made to contact the owner have not been successful;
- property may be disposed of at any time if it is believed to be dangerous; or
- property will be disposed of in an economical manner, either by sale, gifting or by disposal to waste.